



NUS-USI Lay Advisor

Role description

NUS-USI recognises that an effective advisory board is an important part of promoting transparency and accountability to the democratic dynamics of the organisation. We will aim to ensure that the board is fully representative of the students and student organisations we are seeking to serve. In recruiting lay advisors, we are looking for individuals who value tertiary education and student representation and partnership as a key part in developing the student experience. They will also have experience in civic life and engagement in Northern Ireland.

Successful candidates will be required to:

- Attend four meetings of the NUS-USI Advisory Board a year
- Read all papers and provide and guidance on progress towards agreed objectives.
- Receive and comment upon financial reports and advise on any investments.
- Act, when appropriate as a mentor to the NUS-USI president and other elected officers supporting them in their role.
- Serve the aims, objects and wishes of the Conference, Council and committees in line with Policy set out by those bodies. Ensure that the REC and staff teams are putting plans in place to achieve the wishes of conference.
- Advise on legal and financial constraints associated with an agreed policy
- Appoint the Returning Officer of NUS-USI and have oversight of the democratic processes of NUS-USI
- Present reports to NUS-USI Conference and Regional Council as requested.

The sorts of knowledge and skills we would like to see include:

- a commitment to the organisation and its objectives
- an understanding and the ability to advise legal duties, responsibilities and liabilities of trusteeship
- a willingness to devote the necessary time and effort to their duties as a trustee
- strategic vision
- good, independent judgement
- an ability to think creatively
- a willingness to speak their mind
- an ability to work effectively as a member of a team
- knowledge and experience in one or more of the areas of: civic society, democratic organisations, financial management, legal practice, human resource management, fundraising
- operated at a reasonably senior level within their organisation

